

FACULTY OF COMMERCE

**BACHELOR OF COMMERCE IN
MANAGEMENT**

2025 Programme Outline

*Programme Guide for Prospective
Students*

QUALIFICATION TITLE	SAQA ID	NQF	CREDITS
BACHELOR OF COMMERCE IN MANAGEMENT	80286	LEVEL 7	384

DESCRIPTION

The Lyceum Bachelor of Commerce in Management degree is strongly finance and accounting orientated to enable students to enter one of the most under-supplied career options in South Africa, and indeed globally. There is an enormous shortage of experienced graduates in the finance and accounting disciplines and it is imperative that these positions be filled with competent practitioners. Not only will students be able to master the financial and accounting functions in a company, but the degree will also focus on business management in the public and private sectors. By obtaining the Lyceum's Bachelor of Commerce in Management degree, students will become qualified to take a leading role in the South African commerce and industry.

A recent survey indicates that more than 40% of the top posts in the country are filled by candidates with financial management qualifications. The management and other non-financial components of this degree provide a well- rounded platform for success in management positions in all sectors of the market. This degree will ensure that Lyceum graduates are adequately capacitated to fill commanding roles within industry and commerce. With the Lyceum Bachelor of Commerce in Management degree as part of your CV, you will be able to embark on a career with the potential to lead.

CAREER FIELDS

Students can potentially pursue a career as a:

- General Manager
- Financial Manager
- Financial Executive
- Accountant/Senior Accountant
- Accounting Officer
- Compliance Officer
- Human Resource Practitioner
- Public Relations Practitioner

CURRICULUM STRUCTURE

1st YEAR SUBJECTS	NQF LEVEL	CREDITS
Business Management 1*	5	20
Analytical Techniques	5	20
Financial Accounting 1*	5	20
Commercial Law	5	20
Economics 1*	5	20
Electives - Select one as per chosen stream:		
Financial Management Stream		
Financial Management 1*	5	20
Cost and Management Accounting Stream		
Cost and Management Accounting 1*	5	20
Human Resource Management Stream		
Human Resource Management 1*	5	20
Public Relations Management Stream		
Public Relations Management 1*	5	20

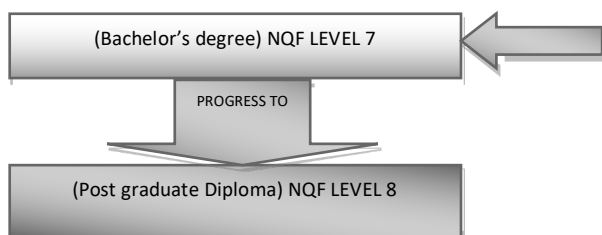
TOTAL CREDITS YEAR 1		120

2nd YEAR SUBJECTS	NQF LEVEL	CREDITS
Business Management 2*	6	24
Business Information Systems	6	24
Financial Accounting 2*	6	24
Internal Auditing	6	24
Economics 2*	6	24
Electives - Select one as per chosen stream:		
Financial Management Stream		
Financial Management 2*	6	24
Cost and Management Accounting Stream		
Cost and Management Accounting 2*	6	24
Human Resource Management Stream		
Human Resource Management 2*	6	24
Public Relations Management Stream		
Public Relations Management 2*	6	24
TOTAL CREDITS YEAR 2		144

3rd YEAR SUBJECTS	NQF LEVEL	CREDITS
Corporate Governance	7	30
Financial Accounting 3*	7	30
Taxation	7	30
Electives - Select one as per chosen stream:		
Financial Management Stream		
Financial Management 3*	7	30
Cost and Management Accounting Stream		
Cost and Management Accounting 3*	7	30
Human Resource Management Stream		
Human Resource Management 3*	7	30
Public Relations Management Stream		
Public Relations Management 3*	7	30
TOTAL CREDITS YEAR 3		120
	TOTAL CREDITS	384

*Indicates subjects that need to be completed in the sequence stipulated, i.e., it is a pre-requisite to first complete Module A, before registering for Module B, or complete 1st Year, before registering for 2nd Year etc.

PROGRESSION



TYPE OF PROGRAMME

- Part-Time and Full-Time
- This is a higher education programme accredited by the Council on Higher Education (CHE) and registered with the Department of Higher Education and Training (DHET).
- It is also registered at SAQA (SAQA ID: 80286).

DURATION

Minimum – 3 years of study (Full-time)

Maximum – 6 years of study (part-time)

ADMISSION REQUIREMENTS

The minimum requirements for Bachelor of Commerce in Management are either:

- A National Senior Certificate (NSC) with bachelor's degree endorsement, or
- A National Certificate Vocational (NCV) at NQF Level 4 with bachelor's degree endorsement, or
- Amended Senior Certificate (ASC), with bachelor's degree endorsement, or
- A Senior Certificate (SC), with University Exemption (bachelor's degree endorsement), or
- Foreign School leaving Certificate that complies with minimum admission requirements for bachelor's degree study as gazetted by the Matriculation Board (The Matriculation Board will do equivalency evaluation)

Alternative admission requirements:

- A Diploma or Advanced Diploma in a cognate discipline
- An international qualification of appropriate equivalence as determined by the South African Qualifications Authority (SAQA). For all international qualifications, a SAQA Evaluation Certificate and syllabus are required.
- Senate discretionary admission
- Mature Age (45 years of age): conditions apply*
- Recognition of Prior Learning (RPL)
- Candidates over the age of 23 at registration or during their first year of attendance who have attained a Senior Certificate with at least 40% in at least four Higher Grade or Standard Grade subjects, at least three of which were passed simultaneously, one of which is a Higher-Grade subject, and one is English. Conditions apply*.

To enrol for the Bachelor of Commerce (Cost and Management Accounting/Financial Accounting) you need an Admission Point Score (APS) of at least 38, as well as four subjects from the designated list and a pass in Mathematics on at least level 5 (60-69%).

NSC Scale of Achievement/APS Points	NSC % Range
7	80 – 99
6	70 – 79
5	60 – 69
4	50 – 59

3	40 – 49
2	30 – 39
1	0 – 29

Students who have not completed Accounting at NQF level 4 (Senior Certificate/matric) will be required to complete **Introduction to Finance** offered at Lyceum, as a bridging course.

Additional Requirements:

- Foreign applicants whose first language is not English, may be required to provide proof of proficiency in English prior to admission to the programme

*Age exemption certificates must be attained from the Matriculation Board before admission can be granted.

Recognition of Prior Learning (RPL) processes and Credit Accumulation and Transfer (CAT) are articulation mechanisms. The institution reserves the right to conduct a formal assessment for purposes of CAT. An evaluation will be conducted to recognise prior learning. This evaluation may or may not be based on a form of formal assessment and can include a portfolio of evidence submission. These mechanisms are in line with the HEQSF as envisaged in the NQF Act 67 of 2008 and the CHE “Policies on the Recognition of Prior Learning, Credit Accumulation and Transfer, and Assessment in Higher Education” published by the CHE in August 2016. The final approval for applications in respect of CAT and RPL is subject to academic vetting in terms of applicable legislation and institutional policies.

Enquire at your nearest Lyceum Branch Office for more information regarding the awarding of subject credits (Credit Accumulation and Transfer - CAT) towards Lyceum Qualifications.

PRICING

Enquire at your nearest Lyceum Branch Office or at the Main Campus for a current programme pricelist.

ASSESSMENT

Assessments consist of two assignments (formative assessment) and a final examination (summative assessment) for each subject. The two assignments consist of an online multiple-choice (MCQ) assignment and an application-based assignment.

NB: Make sure you upload assignments before the submission date in the required format. Assessments that are not submitted onto the portal (my Class) will not be accepted.

Your final mark for each subject will be calculated as follows:

Assignments contribute 60% towards the final mark.

Examination contributes 40% towards the final mark.

NB: Lyceum does not allow students to bank assignment marks. Students must complete assignments for the academic cycle in which they wish to write exams.

Cycle 1 or May Cohort constitutes a cohort of students whose modules were registered between 1 April and 30 September.

Cycle 2 or October Cohort constitutes a cohort of students whose modules are/will be registered between 1 October and 31 March.

CERTIFICATION

Upon successful completion of your programme, you will receive a certificate depicting: - Bachelor of Commerce in Management and an academic transcript. These documents will be issued at the graduation ceremony, provided that your account is in order.

NB: Certificates cannot be issued to the students before a graduation ceremony.

FURTHER STUDIES

Please enquire at Lyceum or visit our webpage for more information. You may also elect to discuss this issue with the Lyceum Academic Team or your Student Advisor.

IMPORTANT INFORMATION

After enrolment, you will receive student information including an academic calendar, and a list of important contact details for your convenience. You will also have access to the College's Student Portal. The portal houses essential resources and a wide range of important information is posted.

You are encouraged to check the portal regularly for updates, general notices, and other critical information. Through the portal, you will have access to all your modules and study materials, ensuring that you are equipped with the resources needed for academic success.

Please use the link below to join the **Faculty of Commerce' Telegram** group for any updates:

<https://t.me/+q76WuO9cv4pmYzU0>

DISCLAIMER

The information contained in this Programme Outline is accurate at the time of publication. However, Lyceum College reserves the right to make changes, updates, or modifications to the programme structure, course content, admission requirements, assessment methods, and any other aspects of the qualification, in alignment with regulatory changes, institutional policies, and industry developments.

While Lyceum College strives to minimize any disruptions, students should be aware that factors beyond our control such as regulatory amendments, academic reviews, and institutional policies - may result in adjustments to the curriculum, programme delivery, or other related components.

Students are responsible for familiarizing themselves with the latest programme information by consulting official Lyceum College communication channels, including the Student Portal, Academic Handbook, and Institutional

Policies. It remains the student's obligation to meet all academic and administrative requirements of the programme in accordance with the College's policies.

This document does not constitute a contract between Lyceum College and the student, nor does it guarantee automatic progression or completion of the qualification. Students must comply with all academic and administrative regulations, including but not limited to assessment submissions, tuition payments, and programme progression requirements, as stipulated by the College.

By enrolling in this programme, students acknowledge that they have read and understood this disclaimer and accept that Lyceum College retains the right to make adjustments as deemed necessary.

I, _____ (FULL STUDENT NAME & SURNAME),
_____(STUDENT NUMBER), am fully aware that the programme I have enrolled on, that is, the **Bachelor of Commerce in Management** with SAQA ID: **80286**, is registered with the Department of Higher Education and Training, as indicated on the registration certificate. I hereby acknowledge that I understand the information stated in this document and fully comprehend the specifics explained above pertaining to this programme.

Signature of Student.....

Name of Legal Guardian:

.....
(If applicable)

Signature:

.....

Name of Sales Consultant:

Signature:

.....

Date:

Please note:

All contents of this template must be included and is non-negotiable. The original signed copy should be kept in the student record file.

All pages must be initialled by the Student and Sales Consultant.

Student Signature	Sales Consultant Signature